**Joe Jobseeker**

1234 Any Street joejobs@email.com

Milwaukee, WI 53202 414-123-4567

**Profile**

Dynamic, detail-oriented journalist with education and experience in editing new and traditional media contexts. Special areas of expertise include writing for the web, interactive media, and branding via social networks.

**Education**

Grinnell College Grinnell, IA

Bachelor of Arts , GPA: 3.2 Expected May 2017

Major: Journalism

Minor: Communication

**Relevant Coursework:**

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| --- | --- | --- |
| News Media Law and Ethics | Writing for New Media | Investigative Reporting |
| Advanced Multimedia | Social Impact of Journalism | Media Entrepreneurship |
| Photojournalism | Feature Writing | Editing |

**Experience**

Des Moines Register Des Moines, IA

*Editorial Intern* Summer 2016

* Responsible for editing web content for Lifestyle, Sports, and Local sections of Iowa’s largest newspaper
* Expanded social media outlets including daily interaction with Twitter, Facebook, MySpace, and DesMoinesRegister.com users to build online brand in social networks
* Monitored interactive content on site forums for inappropriate material, authored content for clarifications, and initiated discussions to improve readership

Scarlet & Black Grinnell Student Newspaper Milwaukee, WI

*Managing Editor* 9/2015 - present

* Managed staff of 14 writers and editors responsible for producing weekly campus newspaper
* Earned distinction as Iowa College Newspaper of the Year in 2009, achieved over a competitive field of 36 publications reviewed by the Iowa Association of Print Media

Pella Golf and Country Club Pella, IA

*Golf Shop Attendant* 2/2012 – 8/2015

* Maintained responsibility for daily operation of golf shop including organization of merchandise, scheduling lessons, and managing cash transactions
* Assisted golf and clubhouse staff in planning, promotion, and execution of club events for 1,000 members

**Additional Experience**

* Society of Professional Journalists (SPJ), *Member* 1/2014 - present
* Tau Kappa Kappa, *Vice President Recruitment* 9/2015 – 6/2016